MINUTES OF THE ORGANIZATIONAL MEETING OF THE COUNCIL OF THE SUMMER VILLAGE OF WHISPERING HILLS HELD ON August 15, 2024 at 1:00 pm

Via zoom videoconferencing, Whispering Hills

| Present | Council Members | Maurice Caron Curtis Schoepp Ed Scantland |
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| | Administrators | Kim Bancroft |
| Call to Order | Kim Bancroft called the meeting to order at 1:00 pm. | |
| Mayor | Ed Scantland moved that Curtis Schoepp be appointed Mayor. He accepted and took the Oath of Office Carried | |
| Deputy Mayor | Mayor Schoepp moved th accepted and took the Oath | at Ed Scantland be appointed Deputy Mayor. He of Office. Carried |
| Councillor | Maurice Caron is a Councillor and took the Oath of Office. | |
| Department Representatives | representatives to Emergenc Recreation Waste Ma Transport | nat the following council members be appointed y Management Caron n & Culture Schoepp nagement Schoepp ation All of council orth Foundation Schoepp Carried |
| Assessor | Deputy Mayor Scantland moved that Municipal Assessment Services be appointed assessor for the year. Carried | |
| Assessment Review Board | | at Capital Region Assessment Services Commission be lage's Assessment Review Board. Carried |

| Subdivision Authority | Mayor Schoepp moved that Jane Dauphinee of Municipal Planning Services b appointed the Subdivision Authority for the summer village. Carrie | |
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| Municipal Planner | Councilor Caron moved that Jane Dauphine of Municipal Planning Services be appointed as the municipal planner. Carrie | |
| Sub-Division and Development Appeal Board | Deputy Mayor Scantland moved that one council member and 2 members at large and the clerk be appointed to the development appeal board as required. Carrie | |
| Development Authority | Councilor Caron moved that Kim Bancroft be appointed development authority officer. Carrie | |
| Director of Emergency Management | Mayor Schoepp moved that Athabasca County be appointed Director of Emergency Management for the Summer Village. Carrie | |
| Auditor | Deputy Mayor Scantland moved that Seniuk and Co. be appointed Auditor. Carrie | |
| Banking | Deputy Mayor Scantland moved that the Summer Village of Whispering Hill continue banking with Alberta Treasury Branch. | |
| Signing Authority | Mayor Schoepp moved that the signing remain as all members of council and the administration, with two signatures, being one council member (Maurice Caron, Curtis Schoepp or Ed Scantland) and one administration (Kim Bancroft) when two signatures are required (cheques and e-transfers) and one only be required to sign transfers or investments remaining in the financial institution. | |
| Meeting dates | Deputy Mayor Scantland moved that all meetings be as per the agreed schedule of at the call of the Mayor. Carrie | |

| Allowance | Mayor Schoepp moved that the allowance for members of council remain at \$200.00 per meeting, office and phone expenses remain at \$50.00 per month and that mileage allowance be as per the current CRA per km rate. (for council and administration) plus out of pocket expenses. |
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| Municipal Office | Mayor Schoepp moved that the municipal office address be 64 Newcastle Road, Sherwood Park, AB, T8A 6K8. |
| Adjournment | The meeting was adjourned at 1:20 p.m. |

| Mayor | Recording Secretary |
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